



# Documentation Forms for Organic Crop Producers

## Buffer Crop Disposition Records

Use this form to document what happens to crops that are grown on buffer land that is organically managed but may be exposed to some risk of contamination from neighboring land such that the crop should not be sold as organic. Documentation should be appropriate to the nature of the buffer zone and the quantity of crop produced there. Buffer crop disposition options may include harvest and sale as nonorganic, harvest for home use, donation to workers or gleaners, or disking under. Commercial quantities of crops require more formal documentation (delivery tags and nonorganic sales records) to show that the buffer crop has not been represented as organic. If the amount of product is small and the product is not sold, less formal documentation—such as this form—may suffice. Always check with your certifier to agree on what constitutes sufficient documentation—before harvest season arrives.

Location: *Example: North side of Parcel 1, one row of apple trees (25 trees).*

Buffer Crop: *Example: Fuji Apples*

Map: *Example: Map shows neighboring conventional apple orchard to the south of parcel. Note indicates that the land is flat; no slope. Arrows indicate cardinal direction, north, and prevailing winds from the east.*

Marking: *Red ribbon is tied around the trunks of all buffer trees before harvest crews arrive. Dated photograph in file matches day before harvest.*

Date	Crop / Variety	Location	Disposition (sold, donated, home use, disked, etc.)	Quantity (in case of a harvest)	Sales (gross revenue in dollars)	Documentation (type and location)
10/1	Fuji apples	Parcel 1 North side, Single row	Sold as conventional	1 4x4 bin		Delivery tag and sales record, Apple Bob's, In filing cabinet, buffer crop folder

